

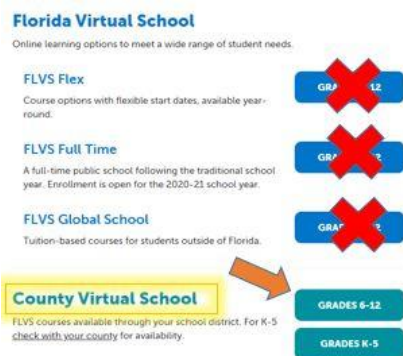


## Student Registration Guide: Grades 6–12

1. Visit [flvs.net](https://flvs.net) and click "Enroll" in the top right navigation.

2. **Enrollment pop-up window:**

- Select "Grades 6-12" next to **County Virtual School**



3. **Get started**

**New students:**

- Select "New Students Start Here"
- Customize your catalog by selecting your state, county, and student type
- Click "Continue"

**Returning students:**

- If you have an existing login, input your username and password
- Click "Log In"

4. **Enroll in courses:**

Click on desired course to view more details, such as Description, Topics and Concepts, Prerequisites, and more.

- Choose the semesters (1, 2, or Both)
- If applicable, check the box verifying you meet noted prerequisites
- Select your preferred start date
- Select **Orange County Virtual School**
- Click "Continue"

5. **Follow the prompts by selecting:**

- Your reason(s) for enrolling with OCVS
- If this course is on your physical school schedule
- How you heard about OCVS
- Click "Continue"

6. **Review your backpack:**

- Review courses selected, including start dates and semesters chosen
- Click "Edit" to make changes or "Delete" to remove from My Backpack
- To sign up for more, click "Add More Courses" and

follow same process

- Click "Continue"

*Returning students, please skip to step #11*

7. **Create your account:**

- Click "Create My Account"
- Complete all the fields onscreen (*Anything with an orange \* is required*)
- Click "Sign Up"
- Write down your Username and Password

8. **Complete your student information:**

- Complete all the fields onscreen (*Anything with an orange \* is required*)
- Click "Next" when you complete each page

9. **Complete your parent/guardian information:**

- Complete all the fields in the next screen (*Anything with an orange \* must be filled in*)
- Click "Next" when you complete each page

10. **Select your race/ethnicity:**

The Department of Education requires this information

- Select appropriate boxes
- Click "Next"

11. **Verify that all information is correct, and click "Continue"**

12. **Review the student and parent/guardian commitments:**

- Check the appropriate boxes
- Click "Submit"

13. **Complete your registration:**

- To finalize registration and place you with an instructor, the following verification is required:
  - » Homeschool students: guardian verification
  - » Public, Private, or Charter School students: guidance verification

**You can review your selections by clicking on "View Course Request Summary." Important: Log out of your account and then immediately log back in to complete any enrollment questions prompted by the system. For example, free and reduced lunch questions or questions on why the student is taking the course.**

**Thank you for enrolling with Orange County Virtual School**

If you have questions or need assistance, please contact OCVS at **407-317-3327**.